

PYU 0217/2/086

January 20, 2026

Subject: Invitation to Serve as an Expert for Research Instrument Validation

To: ...Expert name.....

Att.: 1. Index of Content Validity (IOC) Assessment for Research Instruments
2. Proposal of the Research

I am writing on behalf of Payap University, Interdisciplinary Studies College to respectfully invite you to serve as an expert reviewer for validating research instruments for a study examiningtopic of the study....., throughmethods / channels of data collection...... This research is being conducted bystudent name...., a graduate student in Educational Administration. My supervisor is ...supervisor name..... .

The purpose of this questionnaire is to
To ensure the scientific validity and reliability of our research instruments, we are seeking expert evaluation through the Index of Content Validity (IOC) assessment methodology.

In view of your distinguished expertise and extensive experience in the field of educational technology, instructional design, or higher education, we would be honored if you would consent to evaluate our research instruments. Your professional assessment will be invaluable in enhancing the quality and validity of our research tools, thereby establishing a solid foundation for subsequent data collection and analysis.

Enclosed, please find the IOC assessment form that outlines the research objectives, operational definitions, and questionnaire items. We kindly request that you evaluate each item based on its relevance, clarity, and appropriateness to the research objectives.

We would greatly appreciate if you could return your completed assessment via email to ...student email address..... If you have any questions or require additional information, please do not hesitate to contact the research team.

Your contribution to this academic endeavor is highly valued, and we sincerely thank you for considering our request.

Yours respectfully,

(Ajarn Cheewaporn Insaeng)

Assistant dean for master's degree level

(Responsible for educational administration)

Interdisciplinary Studies College

Contact Information:

Research Contact:Student name.....

Research Supervisor: ...Supervisor name.....

Email: ...Student email address.....